

MSMTA Keyboard Musicianship Program
Nomination Instructions for Keyboard Awards & Trophies

Laurel Carroll, Chair, 571-336-5936, msmta.kmp@yahoo.com

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Instructions for nominating students for Keyboard Awards & Trophies:

- 1- Read Keyboard Musicianship Award Qualifications (page 2), to ensure that your student has met the requirements for the award. Gather the required report card levels.
 - 2- Fill out one **Student Nomination** form per student (page 3).
 - 3- Log in to the msmta.org website, and click on "**Members only.**"
 - 4- Scroll down to the bottom of the "**Members only**" page. Click on "**Apply for Keyboard Award**" (at the bottom of the page). You should see a list of your students' names.
 - 5- Select a student that you are nominating, and then select the correct award. Continue for each student being nominated. When finished, click "Save." (You can return later to finish.)
 - 6- Scan or make a photocopy of each **Student Nomination** form and the accompanying **Examination Report Cards** (with the judge's signature) for all the required levels. (There are many free scanning apps you can download to your smartphone. All you have to do is open the app, take a picture, and email it. Contact Laurel if you want more info!)
 - 7- EITHER: Send the scanned **Student Nomination** form and the required **Examination Report Cards** for each student to: Laurel Carroll at: msmta.kmp@yahoo.com
- OR:
- Send photocopies of the **Student Nomination** form and the required **Examination Report Cards** for each student by regular mail to:
- Laurel Carroll
2738 Flintridge Dr
Myersville MD 21773
- 8- Email msmta.kmp@yahoo.com to confirm the total number of student award nominations you have submitted. Also note the date by which you need to receive your trophies.

Please note that the applications for the awards will not be processed until the copies of the report cards are received. (*Documents will not be returned.*)

Awards are ordered 3 times per year: January 5, May 5, and June 5. If you have a specific date you need to receive the trophies, contact Laurel.

Teachers need to order all of their students' awards once per year. Orders will be shipped to teachers and should be received within three weeks of the above dates.

Email msmta.kmp@yahoo.com or text or call 571-336-5936 with any questions.

MSMTA Keyboard Musicianship Program
Keyboard Musicianship Award Qualifications

- There are five Keyboard Award categories. Each award can be earned only once.
- A student may register and take up to two levels per year.
- A minimum of three modules is required when registering for a test (including the required “Scales/Chords” module).
- The levels listed for awards below refer to the “Scales/Chords” module.
- Students do not have to take a test every year to be eligible for awards.

1. **MSMTA Keyboard Musicianship Award:**

A student must earn a minimum of 150 DMA (MSMTA) points from any levels over any number of years. (See scoring chart on page 4.) Points for this award are calculated the same way as for DMA Awards (NOT by simply adding the test scores): Keyboard test score 50-60 equals 50 DMA points, test score 45-49 equals 45 DMA points, etc. To receive the Keyboard Musicianship Award for three levels, each of the 3 report cards must have a score of at least 50 or higher. If one of the report cards has a score lower than 50, one more level will be needed to meet the required 150 MSMTA points for this award.

2. **MSMTA Keyboard Musicianship Intermediate Honors Award:**

A student completes FIVE levels between Levels 1 to 7. (Ex: Levels 1-5, Levels 2-6, Levels 3-7.) Four Outstanding scores (O+, O, or O-) must be earned at each test level. Report cards for these levels may be used for both the Keyboard Musicianship Award and Intermediate Honors Awards.

3. **MSMTA Keyboard Musicianship High Honors Award:**

Student completes Levels 4, 5, 6, 7, 8.
Four Outstanding scores (O+, O, or O-) must be earned at each test level.
Report cards of Levels 4-5 may be used for both Intermediate Honors and High Honors awards.

4. **MSMTA Keyboard Musicianship Advanced Honors Award:**

Student completes Levels 6, 7, 8, 9, 10.
Four Outstanding scores (O+, O, or O-) must be earned at each test level.
Report cards of Levels 6-7-8 may be used for both Advanced Honors and High Honors awards.

5. **MSMTA Keyboard Musicianship Distinguished Honors Award:**

Student completes Levels 8, 9, 10, 11, 12.
Four Outstanding scores (O+, O, or O-) must be earned at each test level.
Report card of Levels 8, 9, 10 may be used for previous awards and Distinguished Honors.

MSMTA Keyboard Musicianship Program
Student Nomination for Keyboard Award & Trophy

Laurel Carroll, Chair 571-336-5936 msmta.kmp@yahoo.com

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The following student is nominated for the MSMTA Keyboard Award & Trophy specified:

This student has taken the MSMTA Keyboard Test in official Keyboard Test Centers and has fulfilled the necessary requirements to qualify for the specified trophy. A repeated level or lower score during one year does not disqualify this student. This form and each report card listed below must be emailed or mailed to Laurel Carroll.

Name of Student: _____

Circle Type of Award:

Award #1- Keyboard Musicianship Award (150 DMA Points)

Award #2 - Intermediate Honors (Five Levels, between Levels 1 and 7)

Award #3 - High Honors (Levels 4, 5, 6, 7, 8)

Award #4 - Advanced Honors (Levels 6, 7, 8, 9, 10)

Award #5 - Distinguished Honors (Levels 8, 9, 10, 11, 12)

Teacher's Last Name: _____ **Local Branch:** _____

Year: _____ **Test Center:** _____

Module	Level	Score
Scales & Cadences		
Arpeggios		
Sight reading		
Harmonization		
Transposition		
Improvisation		

Year: _____ **Test Center:** _____

Module	Level	Score
Scales & Cadences		
Arpeggios		
Sight reading		
Harmonization		
Transposition		
Improvisation		

Year: _____ **Test Center:** _____

Module	Level	Score
Scales & Cadences		
Arpeggios		
Sight reading		
Harmonization		
Transposition		
Improvisation		

Year: _____ **Test Center:** _____

Module	Level	Score
Scales & Cadences		
Arpeggios		
Sight reading		
Harmonization		
Transposition		
Improvisation		

Year: _____ **Test Center:** _____

Module	Level	Score
Scales & Cadences		
Arpeggios		
Sight reading		
Harmonization		
Transposition		
Improvisation		

Year: _____ **Test Center:** _____

Module	Level	Score
Scales & Cadences		
Arpeggios		
Sight reading		
Harmonization		
Transposition		
Improvisation		

MSMTA Keyboard Musicianship Scoring System

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This scoring system is to be used to determine the final MSMTA points on the DMA application forms. In this scoring system, each grade is assigned a point value as follows:

Grade:	N	S-	S	S+	E-	E	E+	O-	O	O+
Points:	1	2	3	4	5	6	7	8	9	10

The scores from each module are added together, giving a cumulative score ranging from 1 to 60. This cumulative score is then converted to MSMTA points according to the following table:

Keyboard Point MSMTA points
Range

50-60	50 points
45-49	45 points
40-44	40 points
35-39	35 points
30-34	30 points
25-29	25 points
15-24	20 points
1-14	10 points

Note: Double + and – should be modified to single + and –

Students applying points from the Keyboard Musicianship Test should review the following guidelines:

Elementary DMA: Any two levels can be applied toward the Elementary DMA.

Junior DMA: Any level except the Prep level (-1) can be applied toward the Junior DMA.

Senior DMA: Level 3 and above can be applied toward the Senior DMA.